



IASSC Refund or Exchange Request

Purchaser Information

First and Last Name: _____

Email Address: _____

Order Number: _____

Order Date: _____

Request

I am requesting a (check one):

Refund

Reason for requesting a Refund:

Exchange

Reason for requesting Exchange. Also please state what you would like your purchase to be exchanged for.



Terms and Conditions

I have read and understand the IASSC Return and Exchange policy detailed on the IASSC Processing Center website at <https://orders.iassc.org/Articles.asp?ID=3>

I certify that I have not transferred, re-sold or given my Exam Voucher to anyone or posted it on the Internet for others to view.

I certify that if my Refund is approved according to the terms set forth on the IASSC Refund Policy page, I will destroy my voucher number and will not attempt to take the IASSC exam with the voucher number or transfer it to anyone else.

I certify and understand that my Refund or Exchange is contingent upon the terms and conditions set forth in the IASSC Refund Policy will result in a \$45 Administrative Fee.

I understand that if my Refund or Exchange is approved according to IASSC Return and Exchange Policy terms and conditions the Refund or Exchange may take up to a ten (10) business days for IASSC to process my Refund or Exchange. I also understand that once processed it may take up to thirty (30) days for the credit to be reflected on my credit card / banking statement.

Print First and Last Name:

Signature:

Date:

Please Scan and Email the Completed Refund and Exchange Request Document along with your Original Sales Receipt to support@iassc.org